



Mekong River Commission

For Sustainable Development

VACANCY (Re-announcement)

The Mekong River Commission (MRC) is the only inter-governmental agency that works directly with the governments of Cambodia, Lao PDR, Thailand and Viet Nam on their common specific interests, joint management of shared water resources, and sustainable development of the Mekong River.

As a regional facilitating and advisory body governed by water and environment ministers of the four countries, the MRC aims to ensure that (a) the Mekong water is managed and developed in the most efficient and sustainable manner that mutually benefits all Member Countries and (b) minimize harmful effects on people and the environment in the Lower Mekong River Basin.

Besides the competitive salary and benefit package, the MRC offers a challenging and rewarding international working environment where staff members have opportunities to be exposed to multi-dimensional development disciplines, interacting with regional and international colleagues and partners, as well as receiving capacity and professional development in regional and international meetings, forums and conferences. Many professionals have secured excellent employment positions after their service with the MRC.

The MRC Secretariat is now recruiting a highly qualified candidate for the positions of:

#	POSITION	DIVISION	POST LEVEL
1	Personal Assistant to CEO	Office of Chief Executive Officer	M-11
2	Communication Officer for Press	Office of Chief Executive Officer	M-11

Date posted: 31 May 2023

Closing date: 19 June 2023

Previous applicants DO NOT need to re-submit their applications.

The MRC is an equal opportunity employer. The organization welcomes applications from all qualified candidates. Women are especially encouraged to apply. Besides required qualifications, immediate availability will be considered as an advantage to the selection process. Interested applicants may find more information about each position through the Job Description, which is located at the bottom of this page. Due to the high number of applications that we receive, we regret that only short-listed candidates will be notified and invited for an interview.

Application Procedures:

The application, in a single PDF file, must include:

- Cover letter (not longer than 1.5 pages) that outlines clearly how the candidate meets the requirements of the position. The position title and Division must also be indicated.
- Detailed CV that must not be longer than five pages.
- Application Form by registering at the following:
 - [Application Form for Cambodian national](#)
 - [Application Form for Lao national](#)
 - [Application Form for Thai national](#)
 - [Application Form for Vietnamese national](#)

The candidate must send his/her application via e-mail to the National Mekong Committee Secretariat in the candidate's home country, not to the MRC Secretariat directly, using the contact below:

Cambodia National Mekong Committee

Address: No. 576, National Road No. 2, Sangkat Chak Angre Krom, Khan Mean Chey, Phnom Penh 12353, Cambodia

Tel. +855-23-216514 Fax. +855-23-218 506

E-mail: sinsamnang9@gmail.com

u_sophanna@yahoo.com

Lao National Mekong Committee

Address: Dongnaxok-Nongbeuk Road, Sikhottabong District, Vientiane, Lao PDR
Tel. +856-21-260983 Fax. +856-21-260984

E-mail: lnmcs.hr@gmail.com

Thai National Mekong Committee

Address: Office of the National Water Resources Juthamard Building, 89/168-170 Vibhavadi Rangsit Road, Bangkok 10210

Tel. +66-2-5541800 ext. 1392

Fax. +66-2-5219147

E-mail: fad.onwr@gmail.com

Viet Nam National Mekong Committee

Address: 23 Hang Tre, Ha Noi, Viet Nam

Tel. +84-24-39343565

Fax. +84-24-38256929

E-mail: ynmc.personnel@gmail.com